



Pune District Education Association's
**Shankarrao Ursal College of Pharmaceutical Sciences and
Research Centre, Kharadi, Pune-14**



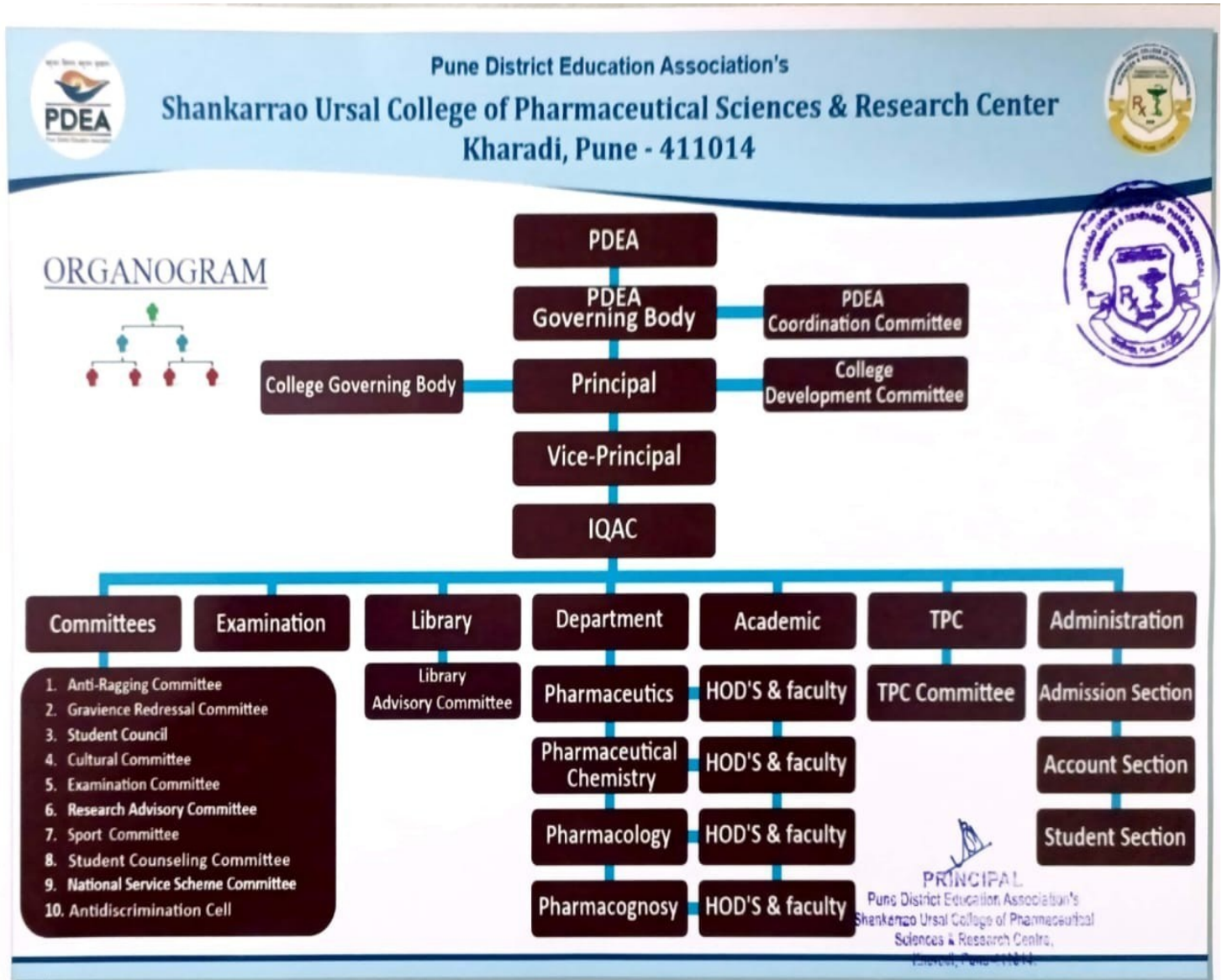
Criteria 6: Governance, Leadership and Management

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

About the institute

[Weblink](#)

1. Organogram





2. GOVERNANCE

Pune District Education Association's (PDEA)

Pune District Education Association (PDEA), our parent society, has completed Eighty-One Years. PDEA was founded by the great visionary educationist late Shri Baburaoji Gholap in 1941 with the motto- “**Bhaujan Hitay BahujanSukhay**” meaning, welfare of masses and happiness for all. PDEA opened 350 voluntary primary schools in a short span of time and now runs 55 High schools, 23 Vocational, 31 Junior, 8 Senior and 12 Professional colleges in Pune district. Professional courses are being run in the disciplines of Pharmacy, Engineering, Computer sciences, Management, Ayurveda and Law. PDEA was awarded “Rajyagaurav Puraskar” in the year 2000 by Govt. of Maharashtra for commendable work in the field of education and social service. The organization aims to achieve greater heights under the visionary leadership of Shri Ajit Pawar, President of PDEA & Deputy Chief Minister, Govt. of Maharashtra.

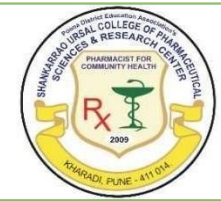


Pune District Education Association's Shankarrao Ursal College of Pharmaceutical Sciences & Research Centre, Kharadi

Pune District Education Association's Shankarrao Ursal College of Pharmaceutical Sciences & Research Centre, Kharadi was established in 2009 with the prime aim of providing quality education in the Pharmaceutical Sciences. The institute is accredited by the NAAC in 2023 and approved by the Pharmacy Council of India (PCI), recognized by Government of Maharashtra and affiliated to the Savitribai Phule Pune University. The college is conducting B. Pharm. having four main departments viz. Pharmaceutics, Pharmaceutical Chemistry, Pharmacology and Pharmacognosy with annual intake 60 students, M.Pharm. with specializations in Pharmaceutics and Quality Assurance Techniques with intake of about 15 students for each and Ph.D. course. Apart from the curriculum prescribed by Savitribai Phule Pune University, to provide knowledge in Clinical research. The college has total 23 experienced teaching staff to guide. The College embraces an integrated and problem based educational philosophy. Hybridizing traditional and modern teaching-learning approaches that stresses heavily on outcome competencies of the graduates.



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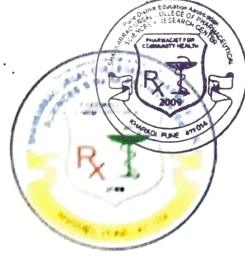


Policy Documents



Pune District Education Association's

Shankarrao Ursal College of Pharmaceutical Sciences and Research
Centre, Kharadi, Pune.



Policy of Recruitment and Process

The vision of Pdea's Shankarrao Ursal College of Pharmaceutical Sciences & Research Centre, Kharadi is translated into an organizational goal to identify and recruit and retained highly qualified, talented and diverse faculty/staff for positions in all academic fields. The staff selection committee is constituted specifically for the governing the recruitment procedure

► The process of recruitment includes:

1. Search for prospective candidates.
2. Short listing of prospective candidates.
3. Preliminary selection- staff selection committee.
4. University approval of selected candidates.

1. Search for prospective candidates:

The search for potential candidates is implemented as follows:

- Advertisements are placed in the leading Marathi and English daily newspapers listing the openings.
- The details of the openings including eligibility criterion, scale of pay and other conditions are displayed in the advertisement.
- The candidates have to satisfy the eligibility criterion to facilitate further consideration of their candidature.



2. Application procedures:

- The application form can be filled out online on the website and should be submitted along with all necessary enclosures to the administrative office, on or before, the scheduled date.
- The application should include all the relevant authenticated data regarding age, academic qualifications with clause/grades, experience, post held, publication list, statement of teaching interests, phone no., e-mail ID and the names of 3 references (with contact information) together with attested copies of certificates and marks cards (of all the years/semester) etc., in duplicate (in 2 sets).
- A separate application is to be submitted in the event of candidates applying for more than one category of post.
- If a candidate is applying for a reserved category post, an additional copy of the application has to be submitted to the reservation department of SPPU, Pune.
- Candidates, who had applied for the same post before, have to apply a fresh again.
- The age limit is as per the AICTE/UGC norms and subsequent orders in force.

3. Short listing of prospective candidates:

- Applications, when received, is organized, relevant information summarized, and sent to the respective HODs by the administrative office for short listing.
- The objective of short listing is two folds.
- To reject applications that does not meet the eligibility criteria.
- To short list the candidates from the remaining list so that the number of candidates to be called for the interview with the Staff Selection Committee remains within manageable limits.
- Usually, primary concerns at the stage are the educational back ground previous experience and research activities done by the candidates. The concern HOD short list the candidates based on the requirement of the respective department. The resumes of the short listed candidates are further ranked in the order of merits by the concern HOD and sent to the administrative office along with their comments and observations for the next level of the recruitment process

4. Staff selection committee:

- The selection committee is constituted by SPPU, Pune in the following manner, with representatives as listed under each department.



- Head of the Institution/ Principal - Chairman of the selection committee Representative of the management - Member of the selection committee
- HOD of the department - Member of the selection committee
- Two subject expert - Member of the selection committee
- Vice-chancellor representative, general category: Member of the selection committee
- Vice-chancellor representative, reserved category: Member of the selection committee
- The committee will evaluate the suitability of prospective candidates for a particular position. Based on their observations, the committee recommends the list of selected candidates to SPPU, Pune within 72 hours. The succeeded candidates are issued appointment orders with a 15 days' time frame to join the institute. After joining the institute by the candidates, approval process of SPPU, Pune is processed. The recruitment procedure is carried out on basis as per the requirement.

Dr. Ashok Bhosale
Principal
Pune District Education Association's
Shankarrao Ursal College of Pharmaceutical
Sciences & Research Centre,
Khazadi, Pune-411014.



Pune District Education Association's
**SHANKARRAO URSAL COLLEGE OF PHARMACEUTICAL
SCIENCES AND RESEARCH CENTRE**



Approved by : All India Council for Technical Education,
Pharmacy Council of India, New Delhi.
Affiliated to : Savitribai Phule Pune University (PU/PN/Pharm/384/2009), Code 1235
Recognised by : Government of Maharashtra
D.T.E.Institute Code : PH 6385 ■ Website : www.pdeasubpharm.edu.in ■ E-mail : sucopsrc_2009@yahoo.co.in

Phone : 020 - 27013835

Date : / / 20

Ref. No.: SUCOPSRC / / 20 - 20

Policy on E-Governance

President

Ajit Pawar

Vice President

Rajendra Ghadge

Hon. Secretary

Adv. Sandeep Kadam

Senate Member, SPPU, Pune

Treasurer

Adv. Mohanrao Deshmukh

Dy. Secretary

L. M. Pawar

Principal

Dr. Ashok Bhosale

Education is the means of unfolding moral and spiritual potentialities of society. IT Policy in Education is not only mere collection and distribution of knowledge but also helps to improve the day to day activities associated with the several academic and non-academic operations. It was thus decided to approve and implement e-governance in maximum activities which provides opportunities for innovation, creativity, power of thought and imagination. we have framed the different policy framework and are divided into various areas of operation for easy and convenient purpose.

ICT Infrastructure:

The infrastructure of ITC is enhanced by computer networking tools, scanners, interactive whiteboards, and other technology. The administrative block and academic sections have computers and printers for the students and staff, the academic sessions are made more effective by providing multimedia projectors and other equipment's in the labs, seminar hall, and classrooms. Office automation programs like Open Office, MS Office, and antivirus are acquired and updated on a regular basis for desktops.

Admission:

The institute has made the decision to do all admission-related tasks online. Admissions for all classes are completed by online system. An application and admission confirmation is completed by using the ICT faculty.

Library:

E-learning resources are made available in the institute's library for the use of both teachers and students. After consulting with the institute's management, library management software is obtained from a supplier for internal use. Additionally, the OPAC system has upgraded to a web-based service so that more people may efficiently use the library's contents. The library advisory committee's recommendations are taken into consideration when identifying and subscribing to newer electronic learning materials like journals, etc.

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Pharmacy Council of India, New Delhi.

Affiliated to : Savitribai Phule Pune University (PU/PN/Pharm/384/2009), Code 1235

Recognised by : Government of Maharashtra

D.T.E.Institute Code : PH 6385 Website : www.pdeasubpharm.edu.in E-mail : sucopsrc_2009@yahoo.co.in

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President
Ajit Pawar

Vice President
Rajendra Ghadge

Hon. Secretary
Adv. Sandeep Kadam
Senate Member, SPPU, Pune

Treasurer
Adv. Mohanrao Deshmukh

Dy. Secretary
L. M. Pawar

Principal
Dr. Ashok Bhosale

Examination:

According to the University's guidelines, it is required to handle university exams online. This includes submitting exam registration forms, application for revaluation, hall tickets, getting old papers, uploading grades, and more. When managing exams, the utmost secrecy and confidentiality have to be upheld, and work must be completed with the utmost care and caution. Under the direction of the Institute Head, the Institute's examination in charge takes the responsibility of the entire examination procedure.

Finance and Accounts:


Software's such as student ERP and Tally ERP -9 are associated with the accounts, are made available to complete the tasks relating to the institutes' accounts, by considering the new government policy, new accounting practices and compliances. The accountant and other account personnel are trained to meet the updated policy. The transactions' secrecy is maintained by using the proper security precautions.

General Administration:

General administration of the institute is accomplished by using student ERP software for day-to-day administration. Biometric software is supplied by Valisha technology for attendance of staff. For this purpose, the software is obtained from Divinity India Enterprises Pvt. Ltd. in consultation with the administrator.



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PRINCIPAL
Pune District Education Association's
Shankarrao Ursal College of Pharmaceutical
Sciences & Research Centre,
Kharadi, Pune-411014.



Research Policy

1. Purpose:

- The goal of the research policy is to foster an active research culture among the faculty and researchers at PDEA's Shankarrao Ursal College of Pharmaceutical Sciences and Research Centre Kharadi, Pune. The policy will act as a general framework for all permitted research activity.

2. Scope

- Enhancing the institution's ability to plan, budget, and manage all of the research operations on a strategic, technical, and operational level.

3. Objectives

- To create an enabling environment within the Institute to foster a research culture as well as provide required support through research framework and guidelines.
- To establish a right kind of research culture through various research initiatives and programs by establishing Research Center in different disciplines with emphasis on socially relevant topics. And to encourage faculty members to publish research papers and undertake various research projects of social and academic importance
- To help researchers procure funding options available to teachers and students, through schemes leading to knowledge development.

4. Guidelines

- Every research work needs to be conducted with the utmost integrity, and that means researchers set an example. The researchers need to be ethical in their practises. Plagiarism is looked down upon very critically. Academic honesty and personal integrity are traits that every researcher should have.
- The institution provides leaves under "The Leave rules" to promote research and allows Leave with pay for attending conferences / seminars / workshops / FDP/ QIP to a faculty member subject to approval.

5. Undertaking Research

- Faculty members of PDEA's Shankarrao Ursal College of Pharmaceutical Sciences and Research Centre Kharadi, Pune undertake research, leading to quality publications, presentations in national/international conferences of repute, generation of Intellectual property wet potential for commercialized socially useful outcome and other similarly.



6. Obligations of faculty and researchers:

- Research output will be considered one of the criteria for faculty recruitment and promotion along with other academic responsibilities.

7. Recruitment and Promotion:

- PDEA's Shankarrao Ursal College of Pharmaceutical Sciences and Research Centre Kharadi, Pune. Recruit such faculty members and researchers who have demonstrable/demonstrated capability in research. Faculty promotion significantly depends on research undertaken. Quality of research output, especially research publications.

8. Research Management:

- Overall management of research activities the coordinated by Research Head of PDEA's Shankarrao Ursal College of Pharmaceutical Sciences and Research Centre Kharadi, Pune. under direct supervision of head of the institute.
- Each department research activities will be coordinated by HOD or the nominations from each department.

9. Rights and Responsibilities in the Conduct of Research

Responsibilities of Research Guide and Teachers:

- The Institute is committed to demonstrate support and appreciation for its students and teachers for achieving research goals through mutual cooperation. Teachers and research guides must facilitate compliance of this policy in all academic and research activities. The Head/Coordinator of the Department, Research Guide and senior teachers shall ensure that a research climate of mutual cooperation is created so that members of a research team are encouraged to develop their skills and exchange of idea.
- Teachers and Research guides also need to ensure that approved research protocol are followed.
- Faculty members must be aware of their duties and responsibilities towards students and staff working as a part of the research team. It is particularly important that at least annually, each research guide shall review intellectual and tangible property rights and responsibilities (for management of data in all media, for proper authorship attribution, etc.) with all members of the research group under his or her direction.

9.Responsibilities of Research Students:

- All students and staff members engaged in research within and/or for the institute, should familiarize themselves with the research policy and ensure that its provisions are observed.
- Researchers shall be honest in respect of their own actions in research. This applies to the whole range of research work including designing of experiments, generating and analyzing data, applying for funding, publishing results, and peer reviewing the work.
- Researchers are accountable to the society, their profession, the institute where the research is taking place including the stakeholders involved and in particular, the sponsoring /funding agencies. The Institute expects all researchers including research students, project fellows, etc. to observe the standards of research practice set out in guidelines published by scientific, learned societies, and other relevant professional bodies.



- Plagiarism, deception, fabrication of results and misrepresentation will be considered as serious offence, which can lead to disciplinary action as laid down by the University authority. Researchers are to report such cases of misconduct in an appropriate manner. Researchers should sensibly consider the potential negative consequences on their ongoing research activities.

10. Researchers aspire to the highest degree of integrity in their research through:

- Complying with the highest standards of scientific research Acknowledging and carefully indicating the limitations of their methods and findings.
- Avoiding misrepresentation in the dissemination of research findings and methodology.
- Non fabrication of data or fabrication.
- Designating authorship of consulted research sources clearly, accurately and justly in research publication.
- Committing no form plagiarism or unusual practices.

11. Financial support for research promotion

- TA/DA charges are paid by the institute for attending conference, workshops, seminars, and faculty development program.
- Registration charges for different conferences and seminar are paid by the institute.
- Institute promotes research scholars to use the facilities from other organisations for conducting their research work, such expense incurred for outsourcing are paid by the institute.
- Faculty should also apply to the funding agencies for financial support.
- College promotes research by providing contingency.



Vice-Principal

VICE - PRINCIPAL

Pune District Education Association's
Shankarrao Ursal College Of Pharmaceutical
Sciences & Research Centre
Kharadi, Pune - 411014



Principal

PRINCIPAL

Pune District Education Association's
Shankarrao Ursal College of Pharmaceutical
Sciences & Research Centre,
Kharadi, Pune-411014.





Pune District Education Association's
**Shankarrao Ursal College of Pharmaceutical Sciences and
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Approved by AICTE, New Delhi, Government of Maharashtra, PCI, New Delhi;
Affiliated to SPPU, Pune



SCHOLARSHIP POLICY

1. The College shall provide the necessary information about the scholarships (Government/Non-government) at the beginning of academic year during induction programme.
2. All the notifications circulars/brochures received by the College should be prominently displayed on the notice board.
3. The separate Scholarship committee should be constituted to address the queries and to help the students.
4. The College should have registered on all the Scholarship Portals of the Government which sanction scholarships to the students.
5. The duties of verification and e-verification of documents and application forms should be approved as per the procedure within the time.
6. It shall be the duty of the students to register and apply for the available scholarships as per the eligibility criteria.
7. Institutional Endowments shall be disbursed to the eligible students.
8. There should be good academic track record to avail academic endowment scholarships/prizes.
9. Students should not have any backlog in any subjects.
10. Eligibility to avail the scholarships shall be merit-cum-means.
11. Scholarships are for the needy students and shall reach the right beneficiary.
12. The College is committed to keep the students informed about the scholarships and provide necessary assistance.
13. The students can use the internet facility in the Library or Computer laboratory to apply for the scholarships,
14. Any request for attestation, bonafide certificate, Fee statement shall be provide immediately.
15. Renewal application alerts shall also be put on the notice board.

5.1.1: Policy document of the HEI for award of Scholarship and Freeship



16. For any information and assistance on scholarship the students can contact the scholarship section in the administrative office.

17. For Non-government scholarship students are provided with all the necessary guidance and they have to apply on their own.

INFORMATION ABOUT SCHOLARSHIP AND FREESHIP SCHEMES OF GOVERNMENT POST MATRIC SCHOLARSHIP/FREESHIP

A. GOVERNMENT SCHOLARSHIP

1. SCHOLARSHIP:

The students admitted (all Courses) belonging to SC/ST whose family income from all sources is Rs. 2,50,000/- . Category VJNT/OBC/SBC category (No Scholarship available for BBA, BBA (IB), BBA (CA)) and whose family income from all sources is Rs. 1,00,000/- or below can avail the Post Metric Scholarship under concerned department.

2. FREESHIP:

The students admitted (all Courses) belonging SC/ST whose family income from all sources is above Rs. 2,50,000/- . VJNT/OBC/SBC category (No Freeship for BBA, BBA (IB), BBA (CA)) and whose family income from all sources is above Rs. 1,00,000/- and up to Rs. 8,00,000/- or below can avail the Tuition Fees and Examination Fee (Freeship) under concerned department

Following documents are required along with Scholarship/Freeship form

| Sr. No | List of Documents |
|--------|--|
| 1 | S.S.C. Mark sheet |
| 2 | H.S.C. Mark sheet |
| 3 | Result of Previous Academic Year |
| 4 | Leaving Certificate |
| 5 | Domicile Certificate of Maharashtra in the name of student |
| 6 | Caste Certificate in the name of student |

5.1.1: Policy document of the HEI for award of Scholarship and Freeship



| | |
|----|--|
| 7 | Income Certificate for year 2017-18 (Original) Issued by Tahsildar, SDO & Collector. If father is not alive or divorce (Income Certificate in the name of mother) or If father and mother both are not alive then attach income certificate in the name of Guardian) |
| 8 | Ration Card |
| 9 | Aaadhar Card |
| 10 | Bank Passbook |
| 11 | Notarised Gap Affidavit Original (If applicable) |
| 12 | Death Certificate (If applicable) |
| 13 | Fee Receipt of current year |

3. RAJARSHI CHHATRAPATI SHAHU MAHARAJSHIKSHAN SHULKA SHISHYAVRUTTI YOJANA (EBC)

All the students whose family income from all sources is Rs. 8,00,000/- or below can apply for this scholarship, wherein 50% of tuition fees and exam fees is paid by the Government of Maharashtra. In this scholarship student must be domicile of Maharashtra.

Following documents are required along with Rajarshi Chhatrapati Shahu MaharajShikshan ShulkaShishyavrutti Yojana (EBC) form.

| Sr. No | List of Documents |
|--------|---|
| 1 | S.S.C. Mark sheet |
| 2 | H.S.C. Mark sheet |
| 3 | Result of Previous Academic Year |
| 4 | Leaving Certificate |
| 5 | Domicile Certificate of Maharashtra inthe name of student |

5.1.1: Policy document of the HEI for award of Scholarship and Freeship



| | |
|----|--|
| 6 | Income Certificate for year 2017-18 (Original) Issued by Tahsildar, SDO & Collector. If father is not alive or divorce (Income Certificate in the name of mother) or If father and mother both are not alive then attach income certificate in the name of Guardian) |
| 7 | Ration Card |
| 8 | Aaadhar Card |
| 9 | Bank Passbook |
| 10 | Notarised Gap Affidavit Original (If applicable) |
| 11 | Death Certificate (If applicable) |
| 12 | Fee Receipt of current year |
| 13 | Self Declaration of Parents/Student |

4. STC & PTC

P.T.C.- Primary Teacher wards concession & S.T.C. – Secondary Teacher wards concession- Under this scheme a student whose father or mother is a teacher at primary / secondary school can avail this benefit on application in prescribed format.

Following documents are required along with STC /PTC Concession form.

| Sr. No | List of Documents |
|--------|--|
| 1 | The filled in form should duly be endorsed by the concerned education officer. |
| 2 | Mark Sheet of previous qualifying examination. |
| 3 | Employer Certificate |
| 4 | Ration Card |
| 5 | XII Transfer Certificate |
| 6 | Domicile Certificate |
| 7 | Income Certificate issued by Tahsildar & Form No. 16 |

5.1.1: Policy document of the HEI for award of Scholarship and Freeship



5. MAHARASHTRA STATE MINORITY – POST MATRIC SCHOLARSHIP (GOVT. OF MAHARASHTRA)

Students are belonging to notified minority communities viz. (Muslim/Christian /Sikh /Buddhist/Jain/Parsi [Zoroastrian]) Applicant should be Domicile of Maharashtra state and passed S.S.C. from Maharashtra state. Applicant should not avail any other scholarship / stipend. And the annual income of whose parents/guardian from all sources does not exceed Rs.8.00 lakh. Following documents are required along with Maharashtra State Minority – Post Matric Scholarship form

| Sr. No | List of Documents |
|--------|--|
| 1 | Photographs –scan copy of passport size photographs that should be uploaded at the time of filling the application form. |
| 2 | Attested certificates of educational qualification (S.S.C. onwards). |
| 3 | Income and Minority declaration – Affidavit on non-judicial stamp paper of minimum Rs.10/- or Income certificate for employer. |
| 4 | Proof of permanent residence: - Domicile certificate |
| 5 | Bank Passbook Xerox any Nationalize Bank |
| 6 | Self Declaration of Parents/Student |



6. NATIONAL MINORITY – POST MATRIC SCHOLARSHIP (GOVT. OF INDIA)

Students are belonging to notified minority communities viz. Muslim, Christian, Sikh, Buddhist, Jain and Zoroastrians (Parsis) have been notified as minority communities under Section 2 (c) of the National Commission for Minorities Act, 1992 mentioned as citizen of India. The distribution of scholarship among the States/Union Territories will be made on the basis of population of the above notified minorities in the States/ Union Territories of Census 2001.

Scholarship will be awarded to the students who have secured not less than 50% marks or equivalent grade in the previous final examination and the annual income of whose parents/guardian from all sources does not exceed Rs.2.00 lakh.

For more details please visit: <https://scholarships.gov.in>

PROCEDURE FOR APPLYING:

The scheme is implemented through National Scholarship Portal (NSP). It is mandatory for all students to apply online on the website of this Ministry i.e. www.scholarships.gov.in.

The list of documents to be scanned & uploaded for both Fresh and Renewal Scholarships as under:

| Sr. No | List of Documents |
|--------|--|
| 1 | Student Photo. (Mandatory) |
| 2 | Institution Verification Form. (Mandatory) |
| 3 | Self declaration of Income Certificate by the student. (Mandatory) |
| 4 | Self declaration of community by the student. (Mandatory) |
| 5 | In case of Fresh: Self Attested Certificate of 'Previous Academic Mark sheet' as filled in Form. (Mandatory) |
| 6 | In case of Renewal: Self-Attested Certificate of Previous Year Marksheet |

5.1.1: Policy document of the HEI for award of Scholarship and Freeship



| | |
|----|--|
| | as filled in the Form. (Mandatory) |
| 7 | Fee Receipt of current course year.(Mandatory) |
| 8 | Proof of Bank Account in the name of student. (Mandatory) |
| 9 | Adhaar Card |
| 10 | Residential Certificate. (Mandatory) |

7. CENTRAL SECTOR SCHEME OF SCHOLARSHIP

Objective of this scholarship is to provide financial assistance to meritorious students from low income families to meet a part of their day-to-day expenses while pursuing higher studies. Students who are above 80th percentile of successful candidates in the relevant stream from the respective Board of Examination in Class XII of 10+2 pattern or equivalent and pursuing regular courses(not correspondence or distance mode) in Colleges/Institutions recognized by All India Council of Technical Education, UGC Act, 1956, Medical Council of India, Dental Council of India and respective regulatory authorities and not availing benefit of any other scholarship scheme including State run scholarship schemes/Fee waiver and reimbursement scheme are eligible under the scheme.

ANNOUNCEMENT OF THE SCHEME AND SELECTION PROCEDURE

1. National Scholarship Portal (NSP) www.scholarships.gov.in will be opened for online application in the month of June-July every year.
2. Class XII pass out students of the current Academic Year, who are above 80th percentile of the respective State Education Boards (SEBs) are eligible under the scheme and can apply on National Scholarship Portal (www.scholarship.gov.in), before the cut-off date. Physical application would not be accepted.
3. The online applications would be verified at two levels:
4. By the Institute where the student is studying.
5. By the respective State Education Board.

5.1.1: Policy document of the HEI for award of Scholarship and Freeship



6. Applicant is required to submit requisite documents, such as [Class 12th mark sheet, IncomeCertificate] to the Institute.
7. Application which is not verified either by the institute or by the concerned State Education Board or by both will be treated as „Invalid“.
8. Merit list as per the State allocated quota would be generated from the verified applications.

For more details please visit: <https://scholarships.gov.in>

8. CENTRAL SECTOR SCHEME OF POST MATRIC SCHOLARSHIP FOR STUDENTS WITH DISABILITIES

Scholarships under this scheme will be available for studying graduation and post-graduation courses recognized by UGC, to students with disabilities who are covered under the Persons with Disabilities Act, 1995 and the National Trust for the Welfare of Persons with Autism, Cerebral Palsy, Mental Retardation and Multiple Disabilities Act, 1999 and /or under any relevant legal statute in force. Only Indian National will be eligible for scholarships.

For Conditions of Eligibility please visit <https://scholarships.gov.in/>

9. OPEN MERIT SCHOLARSHIP (GOVT. OF MAHARASHTRA)

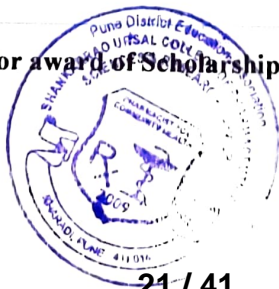
Objective of this scholarship is to provide financial assistance to meritorious students from low income families to meet a part of their day-to-day expenses while pursuing higher studies.

For More Details, Please Visit <http://www.dhepune.gov.in/>

RULES & REGULATIONS WHILE APPLYING FOR ANY ABOVE SCHEMES

1. To avail all above scholarships student has to follow the rules and regulations laid by the government, which will be notified on notice board time to time.
2. Completion of process of Scholarship / Freeship form submission is the

5.1.1: Policy document of the HEI for award of Scholarship and Freeship



responsibility of eligible admitted student.

3. Institute will provide only assistance.
4. Student can apply only for one scheme at a time.
5. College will not be responsible for non-completion of process in time by student. In such case, student will have to deposit full fees.
6. While completing the online procedure please read guidelines of scholarship carefully and enclosed the documents as per instruction.

10. AICTE PG (GATE/GPAT/CEED) SCHOLARSHIP

This scholarship is for students admitted in AICTE approved Institutes/Programs and within approved intake of M.E/M.Tech./M.Pharm./M.Arch./M.Des. through DBT for the 1st year students of the academic year 2022-23 having gained qualifying marks with valid GATE/GPAT/CEED score card.

REQUIRED DOCUMENTS

1. Scanned copy of GATE/GPAT/CEED score card.
2. Bank account should be ACTIVE with Aadhar Card. The students can follow the manual link to check their bank account linkage status with Aadhar on https://pgscholarship.aicteindia.org/assets/manuals/Manual_for_Bank_account_linkage_with_Aadhaar.PDF.
3. Only Aadhar active savings bank account will be considered since the PG Scholarship is released through Aadhaar Bridge Payment System (ABPS) mode through Public Financial Management System (PFMS).
4. No-Frill Account, Jan Dhan account, Bank Account having limits on transactions/credits & Joint Account are not permitted.
5. Bank account should not either be closed or transferred/shifted during period of course.
6. Scanned copy of original Aadhar Card should be uploaded in jpg/jpeg format.
7. Scanned copy of the valid Category Certificate for SC/ST, EWS, OBC & Non-Creamy Layer (NCL) should be uploaded. The latest (not beyond one year old) EWS and OBC & Non-Creamy Layer (NCL) certificate should be issued by the Competent Authority.

Link to apply for the scholarship <https://pgscholarship.aicte-india.org/>



B. NON-GOVERNMENT SCHOLARSHIPS


| Sr. No. | Department | Scheme Name | Website |
|---------|--|--|---|
| 1 | Bharat Sanchar Nigam | Bharat Sanchar Nigam Scholarship " | https://www.scholarships.net.in/12171.html |
| 2 | Shrimatee Vijayadevi Shirke Education Trust, | Shrimatee Vijayadevi Shirke Education Trust, Mudva Pune-36 | |
| 3 | Sahara Pvt. Ltd. | Sahara India Scholarship | Sahara-India-Scholarship-Scheme-for-the-Meritorious-Students-of-Low-Income |
| 4 | Leela Ponnawala Trust's. | Leela Ponnawala Trust's. | "http://www.lilapoonawallaFOUNDATION.com/page/Scholarships/Undergraduate%20Scholarships |
| 7 | Maheshwari Pragati Mandal Trust | Maheshwari Pragati Mandal Scholarship, Mumbai | http://mumbaimaheshwari.com/Website/MPM/Forms/AboutUs/Activities.aspx#Student |
| 8 | Sakal India Foundation Trust. | Sakal India Foundation Scholarship | http://www.esakal.com/pune/sakal-india-foundation-and-student-scholarships-38735 |
| 9 | Sitaram Jindal Foundation | Sitaram Jindal Foundation's Scholarship | www.sitaramjindalfoundation.org/scholarships-for-students-in-bangalore.php |
| 10 | Rasiklal Manikchand Dhariwal Trust Pune | Rasiklal Manikchand Dhariwal Foundation's Scholarship | http://rmdfoundation.in/index1.html |
| 11 | Brihad Bhartiya Samaj, Trust | Shri Brihad Bhartiya Samaj Scholarship | >https://www.onlinescholarship.in/threads/shri-brihad-bharatiya-samaj-scholarship-for-indian-or-indian-origin-students.11179/ |
| 12 | Oswal Bandhu Samaj Mandal, Pune | Oswal Bandhu Samaj Scholarship, Pune | |
| 13 | Tata Scholarship | Tata Trust | http://www.tatatrusters.org |

5.1.1: Policy document of the HEI for award of Scholarship and Freeship



| | | | |
|----|--|--------------------------------------|---|
| 14 | Pawar Public Charitable Trust (PPCT) Scholarship | Pawar Public Charitable Trust (PPCT) | https://www.supriyassule.in/initiatives/education/ppct-scholarship |
|----|--|--------------------------------------|---|




Dr. Ashok Bhosale
PRINCIPAL
P. D. E. A's
 Shankarrao Ursal College of
 Pharmaceutical Sciences & Research Centre
 Kharadi, Pune-411014



Policy for Financial Assistance

ELIGIBILITY

Financial assistance will be available for full-time teaching and non-teaching faculty of the institute.

NATURE OF ASSISTANCE AVAILABLE UNDER THE SCHEME


- Teachers will get financial assistance for the purchase of chemicals/glassware to perform their Ph.D. research work in the college/and other research projects meant for various research activities.
- Staff will be eligible for assistance to attend COLLEGE/STATE/NATIONAL INTERNATIONAL, in the field of pharmaceutical sciences or related fields. Staff will also get financial support to obtain professional membership in the relevant field.

PROCEDURE OF APPLYING FOR THE SCHEME

- The staff willing to avail financial assistance for Ph.D. research work should submit the chemical/glassware requirement, approved by the Principal, and submit to the store's section.
- The staff availing financial assistance under this scheme should submit their receipt of registration along with the application and report with necessary supporting documents within three days after attending Seminar/Workshop/Conference Symposia or after obtaining professional membership to the accountant of the institute with remarks of the Principal.

PROCEDURE FOR APPROVAL

- The chemicals/glassware requirement for Ph.D. research work research projects shall be communicated to the head office for final approval by the central purchase office.
- The staff has to submit the certificate of attendance of Seminar/Conference/Workshop/ Symposia/ Professional membership to the office with proper remarks from the Principal.
- After submission of the required certificate, the accountant may release amount with the permission of the Principal.


Dr. Ashok Bhosale
Principal
Pune District Education Association's
Shankarrao Ursal College of Pharmaceutical
Sciences & Research Centre,
Kharadi, Pune-411014.



Pune District Education Association's
**SHANKARRAO URSAL COLLEGE OF PHARMACEUTICAL
SCIENCES AND RESEARCH CENTRE**

Kharadi, Pune - 411014

Approved by : Pharmacy Council of India, New Delhi. • All India Council for Technical Education
Affiliated to : Savitribai Phule Pune University (PU/PN/Pharm/384/2009), Code 1235
Maharashtra State Board of Technical Education.

Recognised by : Government of Maharashtra D.T.E.Institute Code : PH 6385 MSBTE Code : 2143

Website : www.pdeasubpharm.edu.in E-mail : sucopsrc_2009@yahoo.co.in Tele. : 020 - 27013835



Date : 30/03/2022

Ref. No.: SUCOPSRC/ 368-A/2021-2022

MAINTENANCE POLICY

President
Ajit Pawar

Procedures and policies for maintaining and utilizing physical, academic and support facilities :

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Vice President
Rajendra Ghadge

The College has a well organized and decentralized mechanism to maintain the physical, academic and support facilities. Different committees keeping sync with IQAC ensures the proper maintenance and utilization of the facilities as per the allocation of the budget.

Hon. Secretary
Adv. Sandeep Kadam
Senate Member, SPPU, Pune

Maintenance of Academic Facilities :

- The academic requirements regarding books, journals, developing study materials, IT facilities along with the budget are placed by the Head of the Department(HoD) in IQAC.
- IQAC places the requisition to the Principal and then the Principal forwards the issues to Governing Body/Administrator or any other relevant committee based on the requirements as per relevance.
- On production of proposal and budget for organizing seminars and workshops, the college allows fund and for National/ International Level , these are forwarded to relevant agencies for necessary actions.
- For all the non lab based departments, annually Rs. 5000/- is sanctioned to purchase and maintenance of teaching aids while for lab based departments , the amount varies from 3000/- to 5000/- monthly but based only on their requirement.
- College has purchase policy and tender notifications are done for the bulk purchase. Sometimes required goods are also purchased from local vendors according to requirement.
- Proper stock register is maintained after the purchase.

Treasurer
Adv. Mahanrao Deshmukh

Dy. Secretary
L. M. Pawar

Principal
Dr. Ashok Bhosale



Maintenance of Physical Facilities :

The maintenance of the physical facilities are looked after by the subcommittees. The regular cleaning of the classrooms and laboratory, for any other maintenance related to electricity, plumbing, lab machineries, auditorium, playground, building, gymnasium and canteen, the Sub committees in coordination with the office arranges everything according to the demands raised by the departments and other units.

Campus Cleaning :

- The cleaning and gardening staff are in charge of keeping the campus (including classrooms, laboratories and playground clean) clean.
- NSS also takes an active part in keeping the campus clean and green.
- Green Campus Committee looks over the overall beautification of the college.

IT infrastructure / Computer Facilities :

- Maintenance and upgradation of the IT infrastructure are done by the Computer Repairing and Maintenance Committee.
- Teachers are given training to ensure optimal utilization of ICT facilities.

Sports Facilities :

- The Sports Committee monitors the ground and equipment of sports and games are regularly maintained.
- The Gymnasium is maintained and monitored by the staff and Gymnasium Committee where the students regularly visit from 7.00 am to 10.00 am in the morning on all working days.

Laboratory Facilities :

- The laboratory equipment is maintained by the concern department staff or through hired technician.
- Chemicals, glassware and other instruments are maintained in the stock register for concern department.

Library Facilities :

- The library committee maintain the existing books and take decision about buying new books as per allocation of funds and demand of the books provided by the departments through HoDs. Major decisions regarding the purchase of books, service ours are taken in the Library Committee meeting.
- Sufficient staff is engaged in the library for proper functioning and maintenance.



Dr. Ashok Bhosale

Principal

PDEA'S Shankarrao Ursal College
of Pharmaceutical Sciences &
Research Centre, Kharadi, Pune-14.



The policy of Anti-Ragging Committee

This policy has been formulated in consonance with UGC Rules 2016, on Anti Ragging in Higher Educational Institutions, as published in the gazette notification

OBJECTIVES :

To prohibit, prevent, and eliminate any conduct by any student or students which constitutes ragging.

WHAT CONSTITUTES RAGGING :

Ragging constitutes one or more of any of the following acts:

- a) Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.
- b) Indulging in rowdy or indiscipline activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- c) Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- d) Any act by a senior student that prevents, disrupts, or disturbs the regular academic activity of any other student or a fresher.
- e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students
- g) Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h) Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- i) Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.



MEASURES FOR PROHIBITION OF RAGGING:

Some of them that are important for students to know are as follows:

- a) Display of UGC regulation on curbing the menace of ragging in higher educational institutions, 2009 at college Entrance.
- b) Display of Antiragging committee members with mobile numbers on college notice board.
- c) Display of UGC regulation on curbing the menace of ragging in higher educational institutions, 2009 in college brochure.
- d) Display of UGC regulation on curbing the menace of ragging in higher educational institutions, 2009 on college website
- e) Campus under CCTV cameras at Vital Points.
- f) College has taken undertakings from admitted students and their parents which is also submitted online at [www. antiragging.in](http://www.antiragging.in)

GRIEVANCE REDRESSAL MECHANISM:

- a) The aggrieved member / complaint shall submit a written and signed complaint to the Head of Institution. Student can be conveyed complaint orally.
- b) The chairman calls the meeting of committee through Secretary within 7 working Days. The complained will be called in the meeting.
- c) The committee shall study the complaint and after looking into the relevant documents. Discuss with those concerned and submit its recommendations and prepare a report.
- d) The institution will take appropriate action against the guilty according to the decision of the committee and if in the inquiry it is found that student accused of the offence complaint should immediately forward to police station for FIR.
- e) The institute should report to Antiragging cell of Concerned University.

ADMINISTRATIVE ACTION IN THE EVENT OF RAGGING:

The Institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed here in under:

1. The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
2. The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;
 - a) Suspension from attending classes and academic privileges.
 - b) Withholding/ withdrawing scholarship/ fellowship and other benefits.



- c) Withholding results.
- d) Debarring from representing the institution in any regional, national or international tournament, youth festival, etc.
- e) Cancellation of admission.
- f) Rustication from the institution for period ranging from one to four semesters.
- g) Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

Dr. Ashok Bhosale

~~Principal~~

Pune District Education Association's
Shankarrao Ursal College of Pharmaceutical
Sciences & Research Centre,
Kharadi, Pune-411014.



**Pune District Education Association's
Shankarrao Ursal College of Pharmaceutical Sciences and
Research Centre, Kharadi, Pune-411 014.**

Approved by AICTE, New Delhi, Government of Maharashtra, PCI, New Delhi;
Affiliated to SPPU, Pune



Extracurricular & Cultural activities Policy and Procedure

Aim:

To pursue Extracurricular activities and Cultural Programmes which would strengthen, promote the cultural interlinkage among the students and encouraging students to recognize their worth as unique persons.

Objectives:

- To provide opportunities for students to develop their leadership skills, both in college and in the community.
- To provide opportunities for students to share their capabilities and talents with Others.
- To promote the performing art of various genre (Classical/Traditional Folk/Tribal) in the field of dance and drama.
- To promote the visual arts (Painting, Rangoli, Mehandi and Crafts)
- To promote platform for student for their hidden talent.
- To guide the talented students for intra- college and inter-collegiate competitions.

Committee Constitution:

| | |
|-------------------------------|--|
| Principal | Chairman |
| Cultural Incharge | Member Secretary |
| Vice-Principal | Member |
| Teacher representative | Member |
| Cultural Incharge (D. Pharm.) | Member |
| Supporting staff | Member |
| Student representative | Member (Final Yr B. Pharm cultural representative) |
| Student representative | Member (T.Y. B. Pharm cultural representative) |
| Student representative | Member (S.Y. B. Pharm cultural representative) |



| | |
|------------------------|--|
| Student representative | Member (F.Y. B. Pharm cultural representative) |
| Student representative | Member (S.Y. D. Pharm cultural representative) |
| Student representative | Member (F.Y. D. Pharm cultural representative) |
| Student representative | Member (M. Pharm cultural representative) |

GENERAL MECHANISM OF CULTURAL PROGRAMMES/ COMPETITION

STUDENTS MEETING FOR COMMITTEE PREPARATION



STAFF COMMITTEE PREPARATION



RULES PREPARATION FOR COMMITTEE



PREPARATION OF PROGRAM SCHEDULE



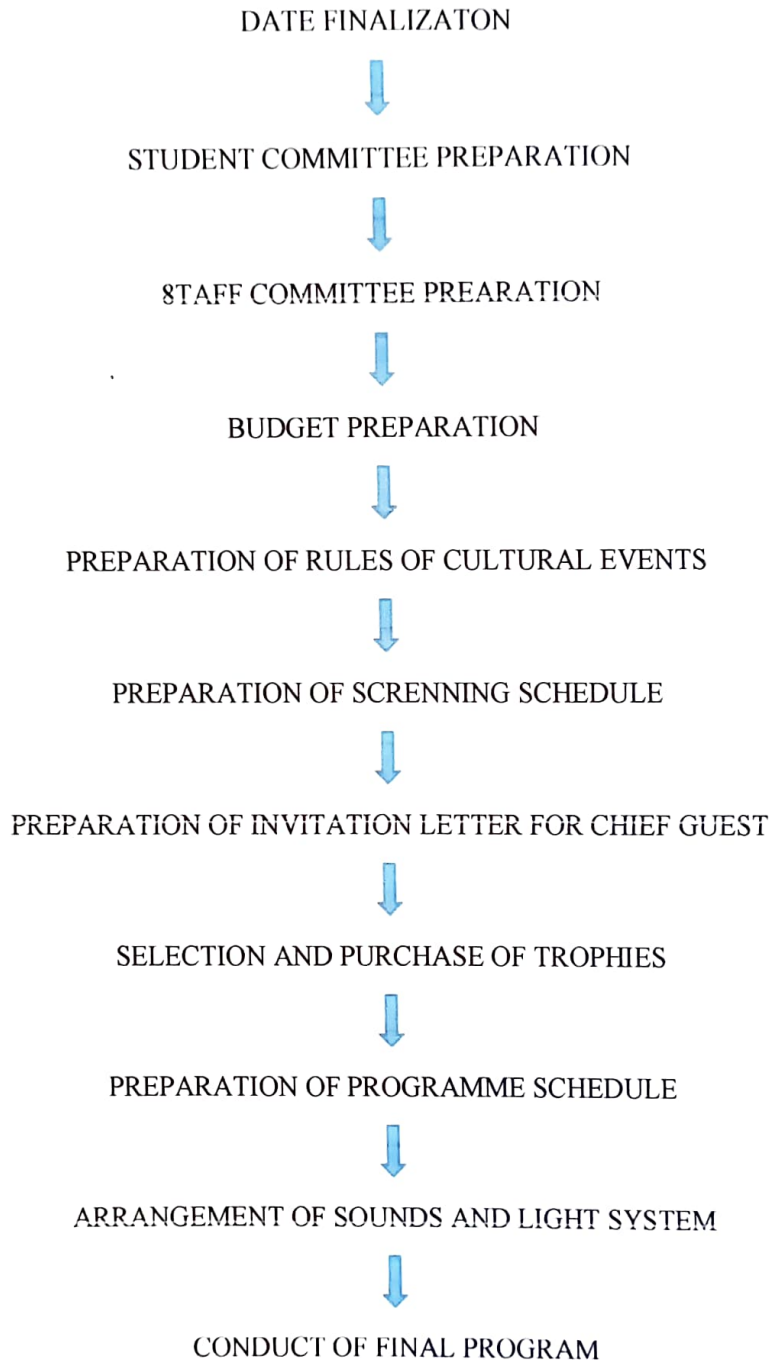
STAGE ARRANGEMENT



CONDUCT OF PROGRAMME

Dr. Ashok Bhosale
Principal
Pune District Education Association's
Shankarrao Ursal College of Pharmaceutical
Sciences & Research Centre,
Khazadi, Pune-411014.

MECHANISM OF ANNUAL GATHERING CONDUCTION





Pune District Education Association's
**Shankarrao Ursal College of Pharmaceutical Sciences and
Research Centre, Kharadi, Pune-14**



**Policy Document on
Environment & Energy**



Preamble:

The Institute has taken initiatives to implement eco-friendly practices in the campus. A green campus is a concept where continuous efforts are taken to establish environmentally sustainable and ecofriendly practices. The institute is to manage energy in such a systematic way so as to minimize its impact on the environment.

The Institute is regularly engaged in a variety of eco-friendly practices in our campus such as tree plantation, installation of solar energy panels, maximum utilization LED lights, environmental awareness program etc. Efforts are being made to develop the campus on green concepts, particularly concentrating on water conservation, use of alternative and renewable sources of energy, use of different energy conservation methods, waste management, E-waste management etc.

Objectives:

- To taking up awareness initiatives and environment-centric activities.
- To understand one's responsibility towards energy conservation.
- To implement responsible procedures for waste management.
- To reduce waste production on campus.
- To initiate water management and conservation practices.
- To encourage green practices within the campus and beyond.
- To maintain cleanliness and sanitation on campus.
- To provide a pollution free healthy environment.
- To encourage Paperless operating procedures.
- To initiate Ban on single-use plastics on the Campus.

Policy:


- ❖ **Green Initiatives:** The institution will seek to conserve and maintain natural resources for future generations, as well as implement green initiatives and sustainable measures for a clean and green campus. Activities will be promoted to build a sense of responsibility for environmental preservation.
- ❖ **Energy saving:** Gradually replacing old, energy-consuming equipment with energy-efficient equipment and LED bulbs. Sensor-based energy conservation methods will also be implemented. Avoid using electric lights in classes and other areas when there is enough natural light.
- ❖ **Renewable Energy:** To ensure energy security and conserve the nation's natural resources, the institute will be renewable energy by installing solar power panels.
- ❖ **Pollution Management:** Steps will be conducted to reduce pollution by reducing CO emissions from autos. The institute must take appropriate efforts to ensure a smoke-



free. The relevant banner shall have posted to emphasize the need of maintaining a clean, green, and sustainable environment.

- ❖ **Waste Management:** Segregation of solid garbage in various color coded containers will be enforced around campus, and organic waste management through vermicomposting will be maintained.
- ❖ **Ban On Single Use Plastic:** To reduce plastic pollution on campus, the Institute will take the initiative to completely prohibit single-use plastic. Also the Institute will take the initiative for plastic collection drive. All stakeholders will be encouraged to use jute or textile goods for a variety of applications.
- ❖ **Water management:** Rainwater harvesting systems, bore well recharge systems, careful utilization of water resources, and efficient maintenance of water distribution systems will be implemented to replenish ground water. To avoid wastage of water all the plants in the institute will watered through drip irrigation.
- ❖ **Awareness:** The institute Will raise environmental awareness among students, professors, administration, and support staff, and work towards sustainable development.
- ❖ **Outreach Programmes:** The institute will launch campaigns, workshops, and awareness campaigns on relevant environmental concerns in order to reach out to the community.
- ❖ **Eco-education:** Environmental studies concentrating on environmental ideas and concerns will be interwoven into all of the College's academic, curricular, and extracurricular activities and programmes.
- ❖ **Quality audits:** To analyse the environmental effect, an energy audit, a green audit, and an environment audit will be done. The study will be used to adopt energy-saving measures and improve the campus's environmental condition.




PRINCIPAL
Pune District Education Association's
Shankarrao Ursal College of Pharmaceutical
Sciences & Research Centre,
Khoradi, Pune-411014.



Pune District Education Association,
**Shankarrao Ursal College of Pharmaceutical Sciences and
Research Centre, Kharadi, Pune-14**



Policy Document on Green /Plastic Free Campus



Preamble:

The Institute has taken initiatives to implement eco-friendly practices in the campus. The Green Campus Policy of the institute envisions a Clean and Green Campus where environmental friendly practices and education combine to promote sustainable and eco-friendly practices in the campus and beyond the campus.

The Institute is regularly engaged in a variety of eco-friendly practices in our campus such as tree plantation, plastic collection drive, installation of solar energy panels, maximum utilization LED lights, environmental awareness program, waste management, pollution management etc.

Objectives:

- To taking up awareness initiatives and environment-centric activities.
- To understand one's responsibility towards energy conservation.
- To implement responsible procedures for waste management.
- To initiate water management and conservation practices.
- To encourage green practices within the campus and beyond.
- To maintain cleanliness and sanitation on campus.
- To provide a pollution free healthy environment.
- To adopt paperless operating procedures.
- To Ban on use of plastics on the campus.

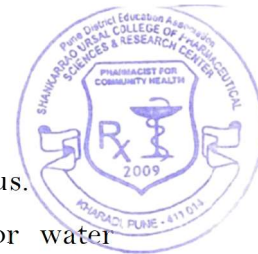
Policy:

❖ Green Initiatives:

The institution will seek to conserve and maintain natural resources for future generations, as well as implement green initiatives and sustainable measures for a clean and green campus. Activities will be promoted to build a sense of responsibility for environmental preservation.

❖ Water Conservation & Management:

1. Water-saving practices will be promoted on campus.
2. To repair sources of water leakage, such as dripping taps as quickly as possible.
3. To installation of appliances which reduce water consumption.
4. To make provision to harvest rainwater.
5. To use bore well recharge system.
6. To use drip irrigation system.



7. To construction of tanks and bunds at some places in the institute campus.
8. Paved paths are will used rather than concrete ones to allow for water percolation.
9. To organize Cleanliness campaign to avoid water runoff and waste material blockage of local water sources

❖ **Energy Conservation & Management:**

1. **Energy saving:** Gradually replacing old, energy-consuming equipment with energy-efficient equipment. Most of the tube lights and lamps will replaced by LEDs in institute to minimize the energy consumption. Sensor-based energy conservation methods will also be implemented. Avoid using electric lights in classes and other areas when there is enough natural light

2. **Renewable Energy:**

To ensure energy security and conserve the nation's natural resources, the institute believes in reducing the consumption of electricity by utilizing grid connected PV Solar system with net metering.

❖ **Waste Management:**

1. **Solid Waste:** Segregation of waste into dry and wet waste from the separately allocated dustbin will have done in strategic locations, thus maintaining the Campus clean and Eco- friendly. The Solid waste generated in the campus will segregated as biodegradable and non-degradable and handed over to Pune Municipal Corporation. **Vermicompost:** The organic waste material will have collected from the institute campus and deposit it in the Vermicompost tank. **Paperless Communication:** To use digital communication methods for reduce paper use. One-side blank pages will have used to avoid wastage of paper.
2. **Liquid Waste:** Harmful Chemical liquid waste generated in the lab will collected in separate soak pits which are located aloof from the water bodies. Dispose the chemical waste generated from the laboratories in a scientific manner.
3. **E-waste management:** Non-working computers, monitors, printers etc. will be repaired. Efforts shall take to recycle the collected e-waste to minimize e-scrap. The E -waste will be send to approved vendor of Pune district Education association.



❖ **Pollution Management:**

1. To prompting the use of bicycles and electric vehicles as possible.
2. The students and employees shall be encouraged to use public transport.
3. The students and employees of the college whose residence is close to the college campus shall be encouraged to walk to college.
4. Smoking and burning of garbage strictly prohibited in campus.
5. The relevant banners are posted to emphasize the need of maintaining a clean, green, and sustainable environment.

❖ **Clean Campus Initiatives:**

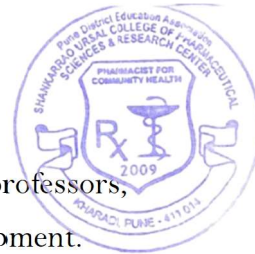
1. Increasing student and staff awareness of cleanliness and hygiene through frequent cleaning campaigns such as 'Swachh Bharat Abhiyan'.
2. The Students and staff members are encouraged to participate in the cleanliness drives.
3. Commit to manage waste and maintain clean campus especially during college events.
4. Conduct various environment awareness days and tree plantation program.
5. To take initiative for beyond campus cleaning activity.

❖ **Ban on Single Use Plastic:**

1. To reduce plastic pollution, the institute will take the initiative to prohibit single-use plastic.
2. The Students and staff members will be encouraged to use Paper folder, jute or textile goods for a variety of applications.
3. To take initiative for collection of plastic from campus as well as household from students and staff.
4. To implement plastic collection drive and send to recycling process.

❖ **Landscaping with trees and plants:**

1. Plantation more trees within and outside the campus as a part of Go Green Campaign.
2. Medication plants and trees have been planted to clean the atmosphere.



❖ **Awareness:**

1. The institute will raise environmental awareness among students, professors, administration, and support staff, and work towards sustainable development.
2. The institute encourages awareness programs, plantation program, Cleanliness drive in and beyond the campus, celebration of various Environmental days.

❖ **Eco-education:**

Environmental studies concentrating on environmental ideas and concerns will be interwoven into all of the college's academic, curricular, and extracurricular activities and programmes.

❖ **Quality audits:**

The Institute will analyze the environmental effect through an energy audit, a green audit, and an environment audit. The study will be used to adopt green campus measures and improve the campus's environmental condition.


Dr. Ashok Bhosale
PRINCIPAL

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Khoradi, Pune-411014.